

Parent/Carer Weekly Bulletin

Week Ahead

Monday 26 January	
Tuesday 27 January	Year 9 Options Assembly 8.35AM-10AM
Wednesday 28 January	Year 11 & 6 th Form Photographs 9AM-1.30PM Year 11 'The Woman in Black' Theatre Trip – 6PM-10.30PM Year 10 Parents Evening 3.45PM-6PM
Thursday 29 January	
Friday 30 January	
Monday 2 February	
Tuesday 3 February	Year 12 PSHE Day – 9.00AM-1.25PM
Wednesday 4 February	Year 9 Options Evening – 4PM-6PM
Thursday 5 February	
Friday 6 February	

Our theme this week has been **Choose Opportunity** and here at Forge, we believe that every choice we face, whether big or small, offers our staff and students the chance to learn and grow. Opportunities don't always come easily; they can appear as hard work or moments that push us beyond our comfort zones. However, choosing to face these challenges helps to develop a positive mindset, build resilience and confidence, and demonstrates real courage. This week, we encourage all students to:

- Try something new, even when it feels challenging
- Believe in your ability to learn and improve
- Take responsibility for your actions
- Support others as they work towards their goals

1. Attendance

Top form attendance from last week:

8B3 – 98.95%

11X9 – 98.28%

11X4 – 98.21%

2. Year 10 Parents Evening

On **Wednesday 28th January** we will be holding our **year 10 parents evening** which will run from **3.45PM until 6PM**. If you are yet to sign up and wish for you and your child to attend, please consent via www.parentpay.co.uk as soon as possible.

If you experience any issues or require a log-in please contact finance@oatforge.co.uk. Please arrive through the main gates and follow the signage. Onsite parking will be available.

3. Year 9 Options

Over the following months, students in year 9 will be selecting the courses that they wish to continue to study throughout Key Stage 4. The process begins next week, when students will attend an assembly where the options process will be outlined to them. Year 9 parents are invited into school on Wednesday 4th February for the options parental evening (A band 4-5pm, B band 5-6pm).

4. Appointments, Absences and lateness

If you need to contact the academy regarding your child's absence, to report an appointment, or to provide a reason for lateness, please use one of the following methods:

- Call: 01384 566 598 (option 1)
- Email: attendance@oatforge.co.uk
- MyEd App

Where possible, we kindly ask that medical and other **appointments are arranged outside of core academy hours**. If your child does need to attend an appointment during the school day, please notify the academy in advance.

We have recently had several parents and carers arriving to collect their child during lunchtime without prior notice. Please be aware that **during the school lunch period, we are unable to locate students** due to the number of pupils who are around site participating in lunchtime activities. By notifying us in advance, we can update our systems accordingly and ensure your child is prepared for collection or leaves the academy at the appropriate time.

5. Detentions

Behaviour Detentions: If your child is issued with a behaviour detention, this will be **set and served on the same day**. If they receive **two 20minute detentions** in one day, this will automatically result in a **one hour detention**.

Homework Detentions: If your child does not complete their homework, they will receive a **B1** and be given an additional **24 hours** to complete the work. If the homework is still not completed after this time, a **20-minute detention** will be issued and must be served **on the same day** the extended deadline ends. **Parents and carers can view B1 marks through their child's ClassCharts account.**

Reflection: Students placed in Reflection will also be required to remain in school for an **additional hour after the end of the school day** as part of the sanction.

Failure to attend a detention will lead to the sanction being automatically escalated. If you need to discuss any details surrounding your child's detention, please contact a member of their **Year Team** by:

- Calling **01384 566 598** (option 5)
- Emailing pastoral@oatforge.co.uk

Day of the Week	20 Minute		1 Hour		2 Hour	
	Start Time	End Time	Start Time	End Time	Start Time	End Time
Monday	4.20pm	4.40pm	4.20pm	5.20pm		
Tuesday	3.15pm	3.35pm	3.15pm	4.15pm		
Wednesday	3.15pm	3.35pm	3.15pm	4.15pm		
Thursday	3.15pm	3.35pm	3.15pm	4.15pm		
Friday	1.20pm	1.40pm	1.20pm	2.20pm	1.20pm	3.20pm

6. National Apprenticeship Week

You can take part in National Apprenticeship Week, running from **Monday 9 February to Friday 13 February**, by attending **Unifrog's Virtual Apprenticeship Fair** on **Wednesday 11 February from 4:00pm to 6:00pm**.

This event offers you and your child the opportunity to speak directly with **30 different employers**, explore a wide range of apprenticeship opportunities, and gain valuable advice on how to submit strong applications.

If you would like to attend, please **sign up in advance** by visiting the [Apprenticeship Fair](#) page. The fair is **free of charge**.

7. KS3 ERIC Reading Leaders

Year 7 – Lily-Mai R with 16 points

Year 8 – Olivia S with 12 points

Year 9 – Mia D with 10 points

8. Dates for diary

Wednesday 28 January: Year 10 Parents Evening – 3.45PM-6PM

Wednesday 4 February: Year 9 Options Information Evening – 4PM-6PM

Wednesday 11 February: Sixth Form External Applicant Open Event – 5PM-7PM

Monday 16 February – Friday 20 February: Half Term

Monday 23 February: INSET Day School Closed to Students

Tuesday 24 February: School Reopens to Students

Thursday 5 March: Parent Voice – 5PM-7PM

Wednesday 11 March: Year 9 Parents Evening 3.45PM-6PM

Thursday 19 March: Year 9 DTP + MenACWY Vaccines

Tuesday 24 March: Year 11 Parents Meetings – 4PM-6PM

Wednesday 25 March: Sixth Form Parents Evening – 3.45PM-6PM

Monday 30 March – Friday 10 April: Easter Holidays

Monday 13 April: INSET Day School Closed to Students

Tuesday 14 April: School Reopens to Students

9. Forge House System Weekly Update

