

Admissions policy consultation letter

RE: Consultation on admission arrangements

Dear **interested party**,

I am writing to notify you of the consultation on the academy's admissions policy. The consultation period will run from 2nd October 2023 until 13th November 2023; during this time, parents and other key stakeholders are invited to express their views and any concerns about the admission arrangements at Ormiston Forge Academy.

In accordance with the DfE's 2021 statutory 'School Admissions Code' guidance, as a school we must consult on our admission arrangements when changes are proposed, and at least once every seven years. For this reason, a consultation is currently being held to meet the academy's statutory duty; however, it should be noted that no substantive changes have been made. Our policy has been updated to ensure consistency in terminology and adherence to local admissions practice.

In accordance with statutory DfE guidance, the consultation will run for at least six weeks and, as an interested party at Ormiston Forge Academy, we are keen to hear your views on the current admission arrangements; therefore, we invite you to participate in the consultation if you have any concerns regarding the matter.

All responses to the consultation should be made in writing and submitted before 5pm on 13th November 2023 to:

Ormiston Forge Academy, Wrights Lane, Cradley Heath, West Midlands, B64 6DU or
information@oatforge.co.uk

Please note that written responses should outline your personal details, including your name, address and relationship to the academy. You are also encouraged to provide feedback on the academy website here: <https://ormistonforgeacademy.co.uk/contact>

At the end of the consultation period, the governing board will meet to consider responses and submit a final policy to the Ormiston Academies Trust Board of Trustees for approval.

For further information regarding the consultation process, please refer to our proposal document, copies of which can be located on the academy website or in hard copy from the school office. If you wish to further discuss this matter, or anything mentioned in this letter, please contact the school office on 01384 566598 or information@oatforge.co.uk

Yours sincerely,



Dr Lisa Mason
Principal