

# Ormiston Forge Academy Sixth Form

## Learning Grant Request Form

Name:  Form:

Remaining Balance for this academic year:

**Books and Equipment (including text books, revision guides, art equipment etc)**

Item / Details	Cost	Reimbursement of previous expense (Y/N)	Staff approval (please initial)

**Trips (including field trips and extra-curricular trips)**

Item / Details	Cost	Reimbursement of previous expense (Y/N)	Staff approval (please initial)

**Additional Learning Opportunities (including online courses, virtual work experience and additional tutoring)**

Item / Details	Cost	Reimbursement of previous expense (Y/N)	Staff approval (please initial)

**ICT (including a Chromebook, laptop or accessories such as a dongle etc)**

Item / Details	Cost	Reimbursement of previous expense (Y/N)	Staff approval (please initial)

**Preparing for life after sixth form (including the cost university admission tests and the cost of travel to university open days, university interviews, job interviews and careers fairs etc)**

Item / Details	Cost	Reimbursement of previous expense (Y/N)	Staff approval (please initial)

**Other (please specify)**

Item / Details	Cost	Reimbursement of previous expense (Y/N)	Staff approval (please initial)

Total (approved expenses only):

Approved by:

Date: .