

Ormiston Academies Trust

## Ormiston Forge Academy Provider Access Policy Statement

### Policy version control

Policy type	Statutory, OAT Mandatory template
Author	Paula Arrowsmith
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Description of changes	<ul style="list-style-type: none"><li>▪ No changes to content – reviewed, approved and brand style slightly revised</li><li>▪ Policy template is changed to Mandatory OAT. All OAT academies must now use this OAT template for their provider access policy.</li></ul>

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## 1. Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## 2. Student entitlement

Students in years 8-11 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

## 3. Management of Provider Access Requests

### 3.1. Procedure

A provider wishing to request access should contact: Beverley Evans, Careers Officer

Telephone: 01384 566598

Email: Beverley.evans@oatforge.co.uk

### 3.2. Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
Year 8	Assembly and tutor group opportunities	Assembly and tutor group opportunities	Assembly and tutor group opportunities

	Collapsed timetable day for tutor input.  Careers evening	Collapsed timetable day for tutor input.  Options evening	Collapsed timetable day for tutor input.
Year 9	Assembly and tutor group opportunities  Collapsed timetable day for tutor input.	Assembly and tutor group opportunities  Collapsed timetable day for tutor input.	Assembly and tutor group opportunities  Collapsed timetable day for tutor input.
Year 10	Careers Evening  Assembly and tutor group opportunities  Collapsed timetable day for tutor input.	Assembly and tutor group opportunities  Collapsed timetable day for tutor input.	Assembly and tutor group opportunities  Collapsed timetable day for tutor input.
Year 11	Careers Evening  Assembly and tutor group opportunities  Collapsed timetable day for tutor input.	Assembly and tutor group opportunities  Collapsed timetable day for tutor input.	

Please speak to our named IAG leader to identify the most suitable opportunity for you.

The academy policies on safeguarding and visitors sets out the school's approach to allowing providers into school as visitors to talk to our students. These can be found on the school website.

#### 4. Premises and facilities

The school will make the sports hall, atrium and classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also

make available projectors and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the IAG or a member of the pastoral team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Reception.