

Risk Assessment – COVID-19 PE

(please note this is a live document and regular updates/changes may be needed following government advice, please amend accordingly)

Title of risk assessment	COVID 19 PE lessons	Date of Assessment	16th July 2020
Name of Assessor	Dawn Benson/Shayne Crocombe	Location	Ormiston Forge Academy
Who may be affected?	Staff and pupils		
Description of activities	PE lessons Additional information to be sourced from: https://www.afpe.org.uk/physical-education/updated-covid-19-guidance-interpreting-the-government-guidance-in-a-pesspa-context/		

Hazards	Who can be harmed	Existing Controls and Working Practices	Estimated Risk following controls (S x L = Total)			Additional Control Measures	Actions (Who, Due Date)
			Severity	Likelihood	Total		
Teaching areas	Staff and pupils	Activities taking place in PE lessons and Physical activity sessions are strictly non-contact and these conditions are shared with the pupils. Movement between the changing rooms/ hall/ field and around the building particularly between entry and exit points are staggered Outdoor PE to take place where possible. Students advised on social distancing. Students will work in their own zone which may be marked out, depending on allocated teaching space. Students will work in their own bubble when using indoor facilities. Staff to socially distance to 2 meters from students where possible generally at the front of the class.	4	2	8	RA to work in conjunction with Covid 19 return to full time education RA	DBN/SCE PE staff

Changing areas	Staff and pupils	<p>If used, these should be cleaned after every lesson – Wiping of surfaces is a reasonable approach. Attending school with PE kit on will limit the need to use changing rooms in line with whole academy policy.</p> <p>Social distancing measures still apply and marking out areas which cannot be used will help manage the area effectively.</p> <p>Movement between the changing rooms/ hall/ field and around the building particularly between entry and exit points are staggered and controlled to avoid any congestion at busy points.</p>	4	2	8	DBN/SCE PE staff
Communication	Staff and pupils	<p>Previous PE risk assessments are reviewed, and all safety measures are still followed and changes made to adhere with government guidance e.g no contact sports. All changes are communicated to students.</p> <p>Safety briefing is communicated at the start of each lesson.</p>	4	2	8	All PE staff
Social distancing	Staff and pupils	<p>Students are reminded about social distancing and are given allocated areas to work from.</p> <p>Group size is reduced where possible depending on size of bubbles and groups stay within their allocated bubbles.</p> <p>Smaller bubbles may be formed within the bubble depending on the size of the original group.</p>	4	2	8	All PE staff
PE clothing	Staff and pupils	<p>When PE takes place students will wear their PE kit to school – this only occurs when PE is scheduled on the timetable.</p>	4	2	8	All PE staff

		No kit is to be lent out to non-participants.				
PE equipment	Staff and pupils	Equipment is cleaned after each use. Students are reminded equipment cannot be shared. Plan is in place for equipment to be rotated round to avoid sharing between groups where necessary. Only equipment that is easy to clean is used. Lessons are planned to avoid using lots of equipment.	4	2	8	All PE staff
Hygiene	Staff and pupils	Hygiene is explained in detail to pupils before lessons commence and the importance of handwashing is reiterated. Pupils wash their hands before and after lessons.	4	2	8	All PE staff

Acknowledgements & Signatures

Risk Assessor: By signing this risk assessment, I acknowledge my responsibility as the Risk Assessor for conducting this risk assessment.		Management: By signing this risk assessment, I acknowledge my responsibility as the department management for reviewing and approving this risk assessment and communicating controls and any improvements to staff.	
Risk Assessor Name and Signature Jane Smith	Date: 14 th July 2020	Manager Name and Signature:	Date:
Review date:			

Guidance

Severity of Harm from this Hazard

- Total Estimated Risk = Severity x Likelihood
- Hazards with significance factors equal to or greater than 16 or a Severity Rating of 4 or 5 warrants the use of additional controls and an action plan that has been reviewed

Score	Severity / Consequence	Effects
1	NEGLIGIBLE	Negligible injury or health implications with no treatment or first-aid only. .
2	MINOR	No-Lost Time Injury(ies) and no chronic effects, but treatment beyond first aid may be required.
3	MODERATE	Person suffering Lost Time Injury, RIDDOR, hospital treatment or job restriction/business affected by outbreak
4	SERIOUS	Illness resulting in time off work long term/ill health
5	MAJOR	Fatality

Likelihood of Potential Exposure to this Hazard	
Score	Definition
1	Little or no chance of occurrence; would require an extraordinary combination of factors for the situation to result.
2	Not likely to occur in normal circumstances
3	Possible when additional factors are present but otherwise unlikely to occur.
4	Such an event is known to have occurred and is likely to re occur.
5	Almost inevitable that an incident would result / occurs frequently

Risk Rating		Severity / Consequence				
		1. Negligible	2. Minor	3. moderate	4. Serious	5. Major
Likelihood	1. Very unlikely	1	2	3	4	5
	2. Unlikely	2	4	6	8	10
	3. Possible	3	6	9	12	15
	4. Likely	4	8	12	16	20
	5. Probable	5	10	15	20	25

Rating Bandings		
Low risk (1-6)	Medium Risk (8-12)	High Risk (15-25)

Continue, but review periodically to ensure controls remain effective	Continue, but implement additional reasonably practicable controls where possible and monitor regularly	STOP THE ACTIVITY- Identify new controls. Activity must not proceed until risks are reduced to a low or medium level
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